

RFP P&CS #112
Albany County Legal Assistance to Victims of Domestic Violence
Q&A

1. Can you confirm that the attorney services portion of this budget is \$292,153 for a total period of 2 years and six weeks?

- A. *Applicants are limited to applying for the maximum funding articulated in Article II, which is \$292,153, for all services as described in Article V, Project Services.*

Applicants may budget less than that amount, but not more. The estimated contract term is defined in Article III. Award as “a term effective on or around August 15, 2022 and terminating on September 30, 2024.” Therefore, the available budget for attorney services is up to \$292,153 for the length of the contract, the duration of which is approximate.

2. Please clarify the way the budget portion section will be scored (lowest bidder has an advantage) as described at the bottom of page six of the proposal. How will this work if the budget amount is set at \$292,153 for 2 years plus six weeks?

- A. *The total budget for the entire contract period, as entered on the Total Funding Requested line of the Proposal Cover Sheet and equal to the aggregate of the budgets for the three budget periods as required by Article VIII (d) Line Item Budget Proposal, will be the amount considered as the “Cost Bid.”*

Each applicant’s Cost Bid will be evaluated against the Lowest Cost Proposal and scored according to the formula defined in Article VII, Award Selection Criteria and Method of Award.

In the event of any disagreement between the total of the Line Item Budget Proposals and the amount entered in the Total Funding Requested line of the Proposal Cover Sheet, the Total Funding Requested will be controlling.

3. Can you confirm the name of the proposal for delivery label? We are applying for Legal Assistance to Victims of Domestic Violence, Albany County not supervised visitation and safe exchange?

- A. *The RFP has been revised to correct this label. The correct label is*

“Deliver immediately to Amelia Hershberger”

“Sealed Application - Do not open”

“ALBANY COUNTY LEGAL ASSISTANCE – Due August 4, 2022 at 2PM”

4. How much training money should be set aside for mandatory OVW trainings? In the past, (pre covid) these trainings have been held in different areas of the country, requiring budgets with airfare, hotel, meal etc. and OVW specified the minimum amount of the set aside for the budget.

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- A. OVW requires UCS, as the grant recipient, to budget a specified amount for OVW training attendance by **UCS** employees. Applicants should include sufficient funding for a multi-day domestic trip inclusive of transportation, meals and lodging for one person in their budgets.*